MEETING OF THE
TECHNOLOGY COMMITTEE
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE SYSTEM

November 13, 2007

Minutes

The Technology Committee of the Board of Trustees of the Houston Community College System held a meeting on Tuesday, November 13, 2007, at the System Administration Building, 3100 Main, 2nd Floor Seminar Room A, Houston, Texas.

COMMITTEE MEMBERS PRESENT
Bruce Austin, Committee Chair
Diane Olmos Guzman
Yolanda Navarro Flores
Mills Worsham

ADMINISTRATION
Bill Carter, Vice Chancellor, Information Technology

OTHERS PRESENT
Jarvis Hollingsworth, Counsel, Bracewell & Giuliani
Neeta Sane, Trustee Elect, District VII
Other administrators, citizens, and representatives of the news media

CALL TO ORDER
Mr. Austin called the meeting to order at 5:06 p.m. and declared the Committee convened to consider matters pertaining to the Houston Community College System as listed on the duly posted Meeting Notice.

PEOPLESOF T V9.0 STUDENT ADMINISTRATION SYSTEM UPGRADE PROJECT
Recommendation – Authorize the Chancellor to negotiate a contract with PeopleSoft to upgrade Student Administration System database in order to prepare for the upgrade to version 9.0.

Mr. Bill Carter noted that this is an upgrade to the student administration system only.

Mrs. Guzman asked what the 35% small business goals. Mr. Carter noted that there would be a need for small business professional services and consultants.

Motion – Mr. Worsham moved to authorize the Chancellor to negotiate a contract. Mr. Austin seconded. Motion passed with a vote of 2-0.

(Mrs. Guzman left at 5:28 p.m.)
ENTERPRISE APPLICATION DESIGN AND SYSTEM DEVELOPMENT
Bill Carter, VC for Information Technology, presented an overview of the efforts of the IT department as it relates to enterprise application design and system development.

DEVELOPMENT OF DISTRIBUTED SYSTEM INTERFACE WITH THE SYSTEM AND REGIONAL COLLEGES
Mr. Bill Carter and Dr. Steve Levey provided a report on the HCC’s distributed learning environment and the interface to regional colleges.

Mr. Carter noted that the efforts are to work toward a distributed learning environment with a goal to expand online teaching capabilities, increase online learning opportunities, expand online student services for DE students, improve student learning, and provide ubiquitous technologies that are reliable/integrated. He noted that the infrastructure would include bandwidth, security and user authentication, network addressable file storage, replacement plans, and disaster recovery.

(Mrs. Flores stepped out at 5:55 p.m.)

(Mr. Worsham stepped out at 5:59 p.m.)

(Mr. Worsham and Mrs. Flores returned at 6:01 p.m.)

Dr. Levey presented information on the Distance Education, Instructional Media Center, IDC’s. He noted that there has been much research and apprised that the Distance Education/Hybrid Instruction has focused on (1) Blackboard Vista which replaces WEB/CT (2) faculty training (3) new requirements/certification for teaching DE (4) online tutoring (5) podcasts (6) video-conferencing.

Dr. Levey noted that the outline has been aligned with the strategic plan adopted by the Board.

Mr. Austin expressed appreciation and suggested that the information be provided to the full Board.

ADJOURNMENT
With no further business, the meeting adjourned at 6:13 p.m.

Recorded by:
Sharon R. Wright, Executive Administrative Assistant, Board Services

Transcribed and submitted by:
Sharon Wright, Executive Administrative Assistant, Board Services

Minutes Approved: ______________________